

The Annual Quality Assurance Report (AQAR) of the IQAC 2013-14

Part – A

1. Details of the Institution

1.1 Name of the Institution

KVP's Kisan Arts, Commerce and Science College, Parola

1.2 Address Line 1

Near National Highway No. 6

Address Line 2

At/Post/Tq. Parola, Dist. Jalgaon

City/Town

Parola

State

Maharashtra

Pin Code

425 111

Institution e-mail address

principalkc@rediffmail.com

Contact Nos.

Mob. 09421535101

Name of the Head of the Institution:

Prin. Dr. Y. V. Patil

Tel. No. with STD Code:

02597-292421

Mobile:

09421535101

Name of the IQAC Co-ordinator:

Mr. Prakash D. Patil

Mobile:

08275708902

IQAC e-mail address:

principalkc@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN-11594

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/33/461 dated 16-9-2004.

1.5 Website address:

www.kisanacscollegeparola.in

Web-link of the AQAR:

www.kisanacscollegeparola.in

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | C | NIL | 2004 | 5 Yrs. |
| 2 | 2 nd Cycle | -- | -- | -- | -- |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC: DD/MM/YYYY

15/06/2005

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2001-02 to 2006-07 dated 13/12/2007
- ii. AQAR 2010-2011 dated 31/07/2015
- iii. AQAR 2011-2012 dated 06/08/2015
- iv. AQAR 2012-2013 dated 12/08/2015

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e. g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1. Carrier Oriented Course in Business Communication Skill in English
2. Remedial Teaching Programme in English, Geography & Chemistry

1.12 Name of the Affiliating University (for the Colleges)

North Maharashtra University, Jalgaon.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

| | | | |
|--|---------------------------------|---------------------|---------------------------------|
| Autonomy by State/Central Govt. / University | <input type="text" value="--"/> | | |
| University with Potential for Excellence | <input type="text" value="--"/> | UGC-CPE | <input type="text" value="--"/> |
| DST Star Scheme | <input type="text" value="--"/> | UGC-CE | <input type="text" value="--"/> |
| UGC-Special Assistance Programme | <input type="text" value="--"/> | DST-FIST | <input type="text" value="--"/> |
| UGC-Innovative PG programmes | <input type="text" value="--"/> | Any other (Specify) | <input type="text" value="--"/> |
| UGC-COP Programmes | <input type="text" value="--"/> | | |

2. IQAC Composition and Activities

| | | | | | | |
|---|---------------------------------|---------------------------------|----------------|---------------------------------|--------|---------------------------------|
| 2.1 No. of Teachers | <input type="text" value="05"/> | | | | | |
| 2.2 No. of Administrative/Technical staff | <input type="text" value="04"/> | | | | | |
| 2.3 No. of students | <input type="text" value="01"/> | | | | | |
| 2.4 No. of Management representatives | <input type="text" value="01"/> | | | | | |
| 2.5 No. of Alumni | <input type="text" value="01"/> | | | | | |
| 2.6 No. of any other stakeholder and Community representatives | <input type="text" value="00"/> | | | | | |
| 2.7 No. of Employers/ Industrialists | <input type="text" value="01"/> | | | | | |
| 2.8 No. of other External Experts | <input type="text" value="00"/> | | | | | |
| 2.9 Total No. of members | <input type="text" value="13"/> | | | | | |
| 2.10 No. of IQAC meetings held | <input type="text" value="02"/> | | | | | |
| 2.11 No. of meetings with various stakeholders: | No. | <input type="text" value="02"/> | Faculty | <input type="text" value="02"/> | | |
| | Non-Teaching Staff | <input type="text" value="--"/> | Student Alumni | <input type="text" value="--"/> | Others | <input type="text" value="--"/> |

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. **Expansion of infrastructure facilities**
2. **Use of ICT facilities**
3. **Promoting faculties for Minor/Major Research projects**
4. **Proposals submitted for various UGC schemes during XII plan**
5. **Organised workshop on techniques for preparation NET in Chemistry**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Sr. No. | Plan of Action | Achievements |
|---------|--|--|
| 1 | Run properly the existing courses and to improve the academic performance | Use of ICT is made by the faculties |
| 2 | Arrange student centric activities | Career guidance for students and workshop on techniques for NET examination was organised |
| 3 | Encourage faculty members for research activities such as projects, paper publication, presentation etc. | Two major projects are submitted and three minor research projects are sanctioned. Faculty members attended conferences, workshops and seminars. |
| 4 | Enrichment of Research centres | Two approved research labs for Geography and Chemistry are available in the college. |
| 5 | Development on Infrastructure facilities and use of ICT in the institution. | Three storey building containing sixteen classrooms with separate toilets for boys and girls. |
| 6 | Organisation of various cultural activities, sports, camps, training etc. with the help of NSS, NCC and Sport departments. | Cultural activities are organised for Annual Social Gathering and 'Yuva Rang', organising of NSS winter camp, NCC training camp etc. |

Academic Calendar is attached herewith Annexure- I.

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate any other body

Provide the details of the action taken

Valuable and constructive suggestions were made by the Hon'ble Chairman and members of the Managing Committee of the institution.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| Ph.D. | 02 | | | |
| PG | | | | |
| UG | 03 | | | |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| Total | 05 | | | |
| Interdisciplinary | | | | |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 03 |
| Trimester | 00 |
| Annual | 02 |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

Feedback Analysis Provided in Annexure- II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision/update of the syllabi is entirely done by the affiliating university the same is being implemented by the college. However, revision and updating of the syllabus is done periodically by the concerned BOS of the university. The teachers from our college contribute by being the members of the various bodies such as BOS and Academic Council.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-----------|------------------|----------------------|------------|----------|
| 42 | 23 | 11 | 0 | 0 |

2.2 No. of permanent faculty with Ph. D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|-----------|----------------------|-----------|------------|-----------|-----------|-----------|-----------|-----------|
| R | V | R | V | R | V | R | V | R | V |
| 23 | 08 | 11 | 00 | 00 | 00 | 00 | 00 | 34 | 08 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

00

06

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 00 | 15 | 05 |
| Presented papers | 04 | 11 | 03 |
| Resource Persons | 00 | 01 | 00 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of various audio video aids like Projector and Video lectures are being used during lectures wherever necessary.

2.7 Total No. of actual teaching days during this academic year

246

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the university decisions Bar Coding, Double Valuation, and Photocopy are implemented.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

14

04

2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|--------------|--------------|----------|----------|
| | | Distinction % | I % | II % | III % | Pass % |
| B.A. | 140 | 00.71 | 20.71 | 3.57 | 0 | 0 |
| B.Sc. | 62 | 14.52 | 22.58 | 0.00 | 0 | 0 |
| B.Com. | 27 | 00.00 | 25.93 | 22.22 | 0 | 0 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

By making personal interaction with the teachers and students to get feedback and take necessary action.

2.13 Initiatives undertaken towards faculty development

| Faculty / Staff Development Programmes | Number of faculty benefitted |
|--|------------------------------|
| Refresher courses | 03 |
| UGC – Faculty Improvement Programme | 00 |
| HRD programmes | 00 |
| Orientation programmes | 02 |
| Faculty exchange programme | 00 |
| Staff training conducted by the university | 00 |
| Staff training conducted by other institutions | 01 |
| Summer / Winter schools | 02 |
| Workshops | 13 |
| Others | 00 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|--------------------------------------|-----------------------------------|---|---|
| Administrative Staff | 45 | 08 | 00 | 00 |
| Technical Staff | 4 | 1 | 00 | 00 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC encourages faculty members to apply for major, minor projects.
2. Motivate faculties to participate in workshops, seminars, conferences.
3. Creating awareness among the faculty members towards the use of NLIST and Shodganga portals for new ideas about research.
4. Motivate faculty members for the use of e-journals, e-books, through the available facility.
5. Provide Internet facilities, books and journals to the students and teachers.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | -- | -- | -- | -- |
| Outlay in Rs. Lakhs | -- | -- | -- | -- |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-------------|---------|-------------|-----------|
| Number | 02 | -- | 03 | -- |
| Outlay in Rs. Lakhs | 1.75 | -- | 6.95 | -- |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|-----------|--------|
| Peer Review Journals | 07 | 03 | -- |
| Non-Peer Review Journals | -- | -- | -- |
| e-Journals | -- | -- | -- |
| Conference proceedings | -- | 04 | -- |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | | | | |
| Minor Projects | 02 Yrs | UGC | 6.95 | 6.00 |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | 02 Yrs | NMU, Jalgaon | 0.60 | 0.60 |
| Students research projects <i>(other than compulsory by the University)</i> | | | | |
| Any other(Specify) | | | | |
| Total | | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | -- | -- | -- | -- | -- |
| Sponsoring agencies | -- | -- | -- | -- | -- |

Organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | NIL |
| | Granted | |
| International | Applied | |
| | Granted | |
| Commercialised | Applied | |
| | Granted | |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| -- | -- | -- | -- | -- | -- | -- |

3.18 No. of faculty from the Institution who are Ph. D. Guides

And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. **Implementation of Earn and learn scheme through Social welfare.**
2. **Organising seven days “Winter Camp” in a village through NSS.**
3. **Participation in various camps by NCC cadets.**
4. **Running BA, B.Com. programmes in distance mode through YCMOU.**
5. **Running General Knowledge classes for competitive examinations.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|-------------|---------------|----------------|-------------|
| Campus area | 9600 sq.mt. | 0 | -- | 9600 sq.mt. |
| Class rooms | 17 | 12 | KVP sanstha | 29 |
| Laboratories | 06 | -- | -- | 06 |
| Seminar Halls | 01 | -- | -- | 01 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | | | |
| Others | | | | |

4.2 Computerization of administration and library

Use of various softwares in the office as well as in the library

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|--|---------|-------------|-------|-------|---------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 18099 | 770017 | 738 | 78430 | 19045 | 787234 |
| Reference Books | 10188 | 1503285 | 38 | 11240 | 10226 | 1543525 |
| e-Books | -- | -- | -- | -- | -- | -- |
| Journals | 43 | 34860 | 00 | 00 | 43 | 34860 |
| e-Journals | -- | -- | -- | -- | -- | -- |
| Digital Database | -- | -- | -- | -- | -- | -- |
| CD & Video | -- | -- | -- | -- | -- | -- |
| Others (specify) | N-LIST service has been subscribed by the College for online access of e-Books, e-Journals etc. | | | | | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|-----------------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 22 | 10 | 04 | 04 | Nil | 04 | 04 | Nil |
| Added | 12 | 05 | 04 | 04 | Nil | 00 | 03 | Nil |
| Total | 34 | 15 | 08 | 08 | Nil | 04 | 07 | Nil |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Where necessary all computers are connected by LAN and required softwares as well as technical support is provided.

4.6 Amount spent on maintenance in lakhs:

| | |
|--|--------------|
| i) ICT | 2.03 |
| ii) Campus Infrastructure and facilities | 40.00 |
| iii) Equipments | 1.80 |
| iv) Others | 4.13 |
| Total: | 47.96 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. IQAC with the support of counseling cell provides counseling services.
2. Various departments provide career guidance to students.
3. Competitive Exam. Cell provides guidance for NET/SET/MPSC/UPSC and other competitive exams.
4. Arranging various activities to locate talent in art and culture.

5.2 Efforts made by the institution for tracking the progression

1. Record of alumni / pass out students is being maintained by prospective departments and their progression is monitored.
2. Discussion on feedback from students and teachers, necessary action is taken for the progression.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|----|--------|--------|
| 1190 | 00 | 08 | -- |

(b) No. of students outside the state

| |
|----|
| 00 |
|----|

(c) No. of international students

| |
|----|
| 00 |
|----|

| | | | | | |
|-----|-----|-------|-------|-----|-------|
| Men | No | % | Women | No | % |
| | 743 | 62.44 | | 447 | 37.56 |

| Last Year (2012-13) | | | | | | This Year (2013-14) | | | | | |
|---------------------|-----|----|-----|-----------------------|-------|---------------------|-----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 253 | 103 | 44 | 738 | 00 | 1138 | 419 | 201 | 30 | 540 | 00 | 1190 |

Demand ratio **100%** Dropout Rate **64.05%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Counselling

2. Coaching classes

3. Individual guidance

No. of students beneficiaries

| |
|-----|
| 300 |
|-----|

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|---------------------------------|-----------|---------------------------------|------|--------------------------------|--------|---------------------------------|
| NET | <input type="text" value="02"/> | SET/SLET | <input type="text" value="02"/> | GATE | <input type="text" value="0"/> | CAT | <input type="text" value="0"/> |
| IAS/IPS etc | <input type="text" value="00"/> | State PSC | <input type="text" value="05"/> | UPSC | <input type="text" value="0"/> | Others | <input type="text" value="06"/> |

5.6 Details of student counselling and career guidance

Co-ordinator is appointed for carrier and counselling cell. Students are guided by providing advertisements, arranging mock interviews and providing study material

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| Nil | Nil | Nil | Nil |

5.8 Details of gender sensitization programmes

Gender specific activities are arranged by ‘Yuvati Sabha’ such as lectures on empowerment of women, mission against infanticide etc.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|---------------------------|---------------|
| Financial support from institution | | |
| Financial support from government | 1100 | 33.87 |
| Financial support from other sources | | |
| Number of students who received International/ National recognitions | | |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

6.2 Does the Institution has a Management Information System: **Yes**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Teachers participate in the various seminars and workshops arranged by the university for this purpose from time to time

6.3.2 Teaching and Learning

**Teachers are sent for Orientation and Refresher Courses.
ICTs are used in teaching learning process.**

6.3.3 Examination and Evaluation

As per the university policy and rules and regulations

6.3.4 Research and Development

Encouragement for research activities

6.3.5 Library, ICT and physical infrastructure / instrumentation

**New addition of books, journals and equipments.
Continuous improvement in infrastructure**

6.3.6 Human Resource Management

Carrier Oriented course in Business Communication Skills in English is run.

6.3.7 Faculty and Staff recruitment

AS per the UGC, Maharashtra Government and North Maharashtra University

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

As per the rules and regulations of the university

6.4 Welfare schemes for

| | |
|--------------|--------------------------|
| Teaching | Group Insurance |
| Non teaching | Group Insurance |
| Students | General Insurance |

6.5 Total corpus fund generated **Nil**

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | | | √ | College |
| Administrative | | | √ | College |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N. A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

6.11 Activities and support from the Alumni Association

Alumni particularly engaged in academic professions keep in touch with the respective departments for guidance and support for research activities.

6.12 Activities and support from the Parent – Teacher Association

Parents are contacted and consulted from time to time as required. Parents are invited on special occasions.

6.13 Development programmes for support staff

Every possible opportunity is given to the staff for their academic and professional development.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Every year trees are planted and the garden is maintained throughout the year regularly. Vehicles are not permitted in the core premises except the parking zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Use of computers, internet and LCDs in the classrooms.
2. Use of computers and accounting softwares in the office.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

At the end of the year the meeting is held to take stock of activities planned, organized and achievements. Excellent feedback was received. It help to prepare the plan of action for the academic year 2014-15.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The college has provided question banks in various subjects which help students to prepare well and improve their performance in the examination.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Lectures are arranged for environmental awareness.
Actual field work is done during the NSS and NCC camps.
Students are encouraged to undertake projects and submit the report.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

A number of research activities are going on in the form of M.Phil., Ph.D., Major and Minor projects, University funded projects and guidance to research students through recognized laboratories.

A successful effort is putting to construct required number of classrooms and to provide sophisticated laboratories.

Weakness:

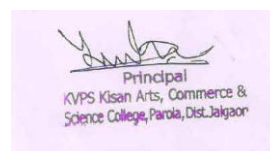
Due to some technical problems we can recruit sufficient number of fulltime teachers.

8. Plans of institution for next year

1. Run properly the existing curses and to improve the academic performance.
2. Arrange student centric activities.
3. Encourage faculty members for research activities such as projects, paper publication, presentation etc.
4. Enrichment of Research centres
5. Development on Infrastructure facilities and use of ICT in the institution.
6. Make proposals for UGC grants, various vocational programmes start new need based career oriented programmes.
7. Arrange various conferences, seminars and workshops etc.
8. Make special provisions for carrier guidance.



Mr. Prakash D. Patil
(Coordinator, IQAC)



Principal
KVPS Kisan Arts, Commerce &
Science College, Parola, Dist. Jalgaon

Dr. Y. V. Patil
(Principal & Chairperson, IQAC)

Kisan Vidya Prasarak Sansthas
Kisan Arts, Commerce and Science College, Parola
ACADEMIC CALENDER 2013-14

| JUNE 2013 | |
|---|--|
| 3rd Week | <ul style="list-style-type: none"> ➤ College opening in 15th June 2013 ➤ Admission for UG Classes (F.Y.B.A./B.Sc./B.Com) and prepare time table for B.A. /B.Sc./B.Com. ➤ Meeting of departmental staff regarding Admission at U.G. level ➤ Result analysis ➤ Newly Introduced Papers & Credit system ➤ Distribution of Workload ➤ Admission Process |
| 4th Week | <ul style="list-style-type: none"> ➤ Preparation of Time- Table and discussion about academic planning and results. ➤ Discussion about new Syllabus of FYBA & F. Y. B. Sc. ➤ Planning about organizing Guest Lectures, Study Tour, Assignment Seminar Presentation, Conference, Counseling center etc. ➤ Preparation and planning for NAAC |
| 5th Week | <ul style="list-style-type: none"> ➤ Teaching Process Started ➤ As a member of the admission Comm., do the work of admission process ➤ Teaching as per Time-table ➤ To prepare the Annual Budget of NSS |
| JULY 2013 | |
| 1st week | <ul style="list-style-type: none"> ➤ Teaching as per Time-table ➤ Commencement of F.Y.B.A. and F. Y. B. Com. Classes ➤ Well come function of first year students |
| 2nd week | <ul style="list-style-type: none"> ➤ Teaching as per Time-table ➤ Selection of the students for NSS ➤ Selection of the students for NCC ➤ Plantation of trees by NSS and NCC volunteers. |
| 3rd week | <ul style="list-style-type: none"> ➤ Teaching as per Time-table ➤ Inauguration of science, social science, language and commerce association. ➤ Library Advisory Committee Meeting |
| 4th & 5th Week | <ul style="list-style-type: none"> ➤ Teaching as per Time-table ➤ Regular NCC Parade and NCC Syllabus Teaching ➤ Annual Training Camp |
| AUGUST 2013 | |
| 1st week | <ul style="list-style-type: none"> ➤ Regular Teaching and practical as per Time-table. ➤ NCC parade and Teaching ➤ Preparation of Independence Day parade |
| 2nd week | <ul style="list-style-type: none"> ➤ Regular Teaching and practical as per Time-table. |

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| 3rd week | <ul style="list-style-type: none"> ➤ Regular Teaching and practical as per Time-table. ➤ Function of Flag hosting on account of Independence Day ➤ Celebration of 'Sadhbhavna Day' 20th August |
| 4th & 5th Week | <ul style="list-style-type: none"> ➤ Regular Teaching and practical as per Time-table. ➤ Selection Trials of various games for the I/C Competitions ➤ Departmental meeting |
| SEPTEMBER 2013 | |
| 1st week | <ul style="list-style-type: none"> ➤ Regular Teaching and practical as per Time-table. ➤ Celebration of teachers Day. |
| 2nd week | <ul style="list-style-type: none"> ➤ Regular Teaching and practical as per Time-table. ➤ Celebration of Late Appasaheb Bhaskarao Rajaram Patil Smruti Divas ➤ Organization of Marathon Competition. ➤ Ganesh festival |
| 3rd week | <ul style="list-style-type: none"> ➤ Internal Examination. ➤ Blood donation Camp ➤ Classroom seminar for B.Com students. |
| 4th & 5th Week | <ul style="list-style-type: none"> ➤ Regular Teaching and practical as per Time-table. ➤ IQAR Meeting Research Committee ➤ Celebration of NSS day on 24th September. ➤ Regular NCC Parade and Teaching |
| OCTOBER 2013 | |
| 1st week | <ul style="list-style-type: none"> ➤ Regular NCC Parade and Teaching ➤ Celebration of Gandhi Jayanti |
| 2nd week | <ul style="list-style-type: none"> ➤ To take review of Syllabus completion of the 1st Term |
| 3rd week | <ul style="list-style-type: none"> ➤ To take review of Syllabus completion of the 1st Term |
| 4th & 5th Week | <ul style="list-style-type: none"> ➤ To take review of Syllabus completion of the 1st Term ➤ Commencement of Semester Examination |
| NOVEMBER 2013 | |
| 1st week | <ul style="list-style-type: none"> ➤ Winter Vacation |
| 2nd week | <ul style="list-style-type: none"> ➤ Winter Vacation |
| 3rd week | <ul style="list-style-type: none"> ➤ Winter Vacation |
| 4th & 5th Week | <ul style="list-style-type: none"> ➤ Paper evaluation and declaration of result by university |
| DECEMBER 2013 | |
| 1st week | <ul style="list-style-type: none"> ➤ Meeting of teaching staff ➤ Regular Teaching Starts for second semester |
| 2nd week | <ul style="list-style-type: none"> ➤ Teaching as per Time-table |
| 3rd week | <ul style="list-style-type: none"> ➤ Teaching as per Time-table ➤ Result analysis of first term examination |
| 4th & 5th Week | <ul style="list-style-type: none"> ➤ Arrangement of educational tours by various department |
| JANUARY 2014 | |
| 1st week | <ul style="list-style-type: none"> ➤ Regular teaching as per time table |

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| | ➤ Organizing NSS camp at village Toli Tq. Parola |
| 2nd week | ➤ Participation in university level 'YUVARANG' programme. ➤ Celebration of 'Bhoogol Week' |
| 3rd week | ➤ Regular NCC parade and parade practice ➤ Organization of various competitions. |
| 4th & 5th Week | ➤ Celebration of Republic Day. ➤ State Level Workshop on Techniques in NET-SET Preparation Chemistry ➤ Annual Social Gathering and Prize distribution ceremony |
| FEBRUARY 2014 | |
| 1st week | ➤ Teaching as per Time-table |
| 2nd week | ➤ Internal Examination for second term |
| 3rd week | ➤ Celebration of Birth Anniversary Late Appasaheb Bhaskarao Rajaram Patil. ➤ To take review of Syllabus completion of the second term |
| 4th & 5th Week | ➤ Teaching as per Time-table ➤ Celebration of Marathi ' Rajbhasha Day ' |
| MARCH 2014 | |
| 1st week | ➤ Celebration of Farewell functions. ➤ Annual Practical Examination F. Y. B. Sc. |
| 2nd week | ➤ Annual Practical Examination S. Y. B. Sc./B.A. |
| 3rd week | ➤ Annual Practical Examination T. Y. B. Sc./B.A. |
| 4th & 5th Week | ➤ University Examination |
| APRIL 2014 | |
| 1st week | ➤ University Examination |
| 2nd week | ➤ University Examination |
| 3rd week | ➤ University Examination |
| 4th & 5th Week | ➤ University Examination |
| MAY 2014 | |
| 1st week | ➤ Celebration of Maharashtra Day |
| 2nd week | ➤ Summer Vacations |
| 3rd week | ➤ Summer Vacations |
| 4th & 5th Week | ➤ Summer Vacations |

Analysis of Students Feedback for Teachers

Student's feedback for teachers during the Academic Year 2013-14 has been conducted for all teachers in the college. Structured questionnaire of total 100 marks consist of 20 questions with each question has 5 point. The feedback from total 20 students is taken randomly and analysis has been carried out and results are displayed as under.

Feedback analysis for the faculties of department of Chemistry is given as under.

| Name of the faculty | F. Y. B. Sc. | | S. Y. B. Sc. | | T. Y. B. Sc. | | Total |
|----------------------|--------------|-----------|--------------|-----------|--------------|-----------|-------|
| | Very Good | Excellent | Very Good | Excellent | Very Good | Excellent | |
| Dr. G. H. Sonawane | -- | -- | -- | 10 | 01 | 09 | 20 |
| Dr. B. S. Bhandane | | | | 10 | -- | 10 | 20 |
| Mr. S. S. Patil | | | | | 01 | 09 | 20 |
| Mrs. A.S. Mudawadkar | -- | 10 | -- | -- | -- | 10 | 20 |
| Mr. A. S. Waghmare | -- | 10 | | | | | 20 |

Similar practice has been carried out for all remaining faculties and record is maintained results are discussed with faculties.

Best Practice

QUESTION BANKING

University provides the question bank in limited subjects. Syllabus for various courses change after certain period of time. Even the examination patterns are also changed according the policy. Hence all the departments in our college prepare their own consolidated question banks